



Important Information To Know Before Filling Out An Application for Employment With Christmas Place

1. WE HIRE SMILING FACES! Scrooges need not apply!!!
2. During the interview process, we will describe the position and its requirements (including physical requirements) and ask that you carefully consider your ability to fulfill the needs.
3. All areas of the application must be filled out completely and accurately. Please fill in the required information directly on the application and do not indicate, “see resume”.
4. If you are offered a position with Christmas Place be aware that we may verify all of the information that you have written on the application, as well as your resume if included. If there is a discrepancy in your information, the job offer may be withdrawn. It is important to be sure that what you have written is correct.
5. If you have any questions about completing the application, it is important to please ask the Christmas Place representative who has been assisting you.

Thank you for your cooperation.

Applicant Acknowledgement

My signature below indicates that I have read and understand the importance of supplying accurate information on the application. I am also aware of the possibility of an offer of employment being withdrawn if any of the information is not correct.

Signature of Applicant

Date

CHRISTMAS PLACE

WE HIRE SMILING FACES! Scrooges need not apply!!!!

The position will be explained to you as well as the requirements of the job. Listed below are a few questions that will be covered during the interview process. Please take a few minutes to give a brief answer to each question.

- Do you have reliable transportation to get to and from work?
- Are there any personal commitments that would restrict you from working a flexible schedule?
- What hours can't and/or won't you work?
- Have you ever worked with the general public?
- What interests you about the position you are applying for, and what leads you to believe that you would be good at it?
- Are you willing to be cross-trained among several departments and are you willing to be an open-minded team player?
- A customer walks into your area...what do you do?

Christmas Place Properties Application for Employment

Thank you for considering Christmas Place in your job search. Christmas Place are an equal employment opportunity employer and do not discriminate on the basis of sex, age, race, color, religion, national origin, mental or physical disability, marital status, military service or any state protected classifications. No application will be rejected as a result of a disability that, with reasonable accommodation, does not prevent performance of the essential job duties.

CONFIDENTIAL

Please complete by printing in dark ink, complete all questions and sign your initials and name on the last page where indicated.

_____ Date

PERSONAL INFORMATION

LAST NAME	FIRST NAME	MIDDLE INITIAL
STREET ADDRESS	CITY AND STATE	ZIP CODE
HOME PHONE NUMBER	CELL PHONE NUMBER	DATE AVAILABLE
EMAIL ADDRESS	POSITION APPLIED FOR	SALARY DESIRED

LEVEL & TYPE OF EDUCATION	SCHOOL NAME	CITY AND STATE	LAST YEAR COMPLETED	
HIGH SCHOOL			_9 _10 _11 _12	GRADUATED? __ YES __ NO
COLLEGE OR UNIVERSITY				DEGREE
OTHER SCHOOLS				CERTIFICATE OR LICENSE

SPECIAL SKILLS
Software Applications:
Other Skills:

EMPLOYMENT RECORD

Please list your most recent jobs first. Include military service as part of your employment record. If you have a resume, please attach it to this form.

Employer	Address
Telephone Number	Supervisor's Name
Job Title	Dates of Employment (month & year)
	From: To:
Starting Salary	Ending Salary
Reason for Leaving	Essential Job Duties

Employer	Address
Telephone Number	Supervisor's Name
Job Title	Dates of Employment (month & year)
	From: To:
Starting Salary	Ending Salary
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Employer	Address
Telephone Number	Supervisor's Name
Job Title	Dates of Employment (month & year)
	From: To:
Starting Salary	Ending Salary
Reason for Leaving	Essential Job Duties

Please read carefully; initial each paragraph and sign below:

_____ I understand that if I am hired, the position is for seasonal only.
Initial

_____ I understand that if I am hired I am required to supply Christmas Place Property Human
Initial Resource Dept. two forms of ID as required by the I9 form before employment can begin.

_____ I certify that I have answered all questions truthfully and have not withheld any information
Initial relative to my application. I understand that any falsification, misrepresentation, or omission, as well as any misleading statements or omissions of the application information, attachments and supporting documents generally will result in denial of employment or immediate termination, if discovered after hire.

_____ I authorize Christmas Place Properties to thoroughly investigate my work record, education and
Initial other matters related to my suitability for employment. In addition, I release Christmas Place Properties, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

_____ I authorize Christmas Place Properties to investigate whether I have a criminal record of
Initial convictions, and, if so, the nature of such convictions and all the surrounding circumstances of the conviction. Christmas Place Properties has advised me that any criminal background check will focus on convictions, and, that a criminal record will not necessarily disqualify me from employment.

_____ If hired, I recognize the rules and policies of Christmas Place Properties. I understand that my
Initial employment and compensation can be terminated at any time, with or without cause, and with or without notice, at the option of Christmas Place Properties or myself. I understand that the representatives of Christmas Place Properties are the only people who will ever have the authority to create any other terms of employment and/or to enter into any employment contract and that all such contracts must be in writing and signed by both parties. However, I also understand that unless otherwise stated in an employment contract, the company may change, withdraw and interrupt other policies (including wages, hours and working conditions) as it deems appropriate.

_____ I understand and acknowledge that I may be required to submit to a physical examination,
Initial including a drug test. Additionally, I hereby authorize the release of the results of such an examination to Christmas Place Properties for their use in evaluating my suitability for employment. Further, I release the examining facility and Christmas Place Properties from any and all liability, and from any damage that may result from the release of such information.

Date

Signature

